

19 January 2021

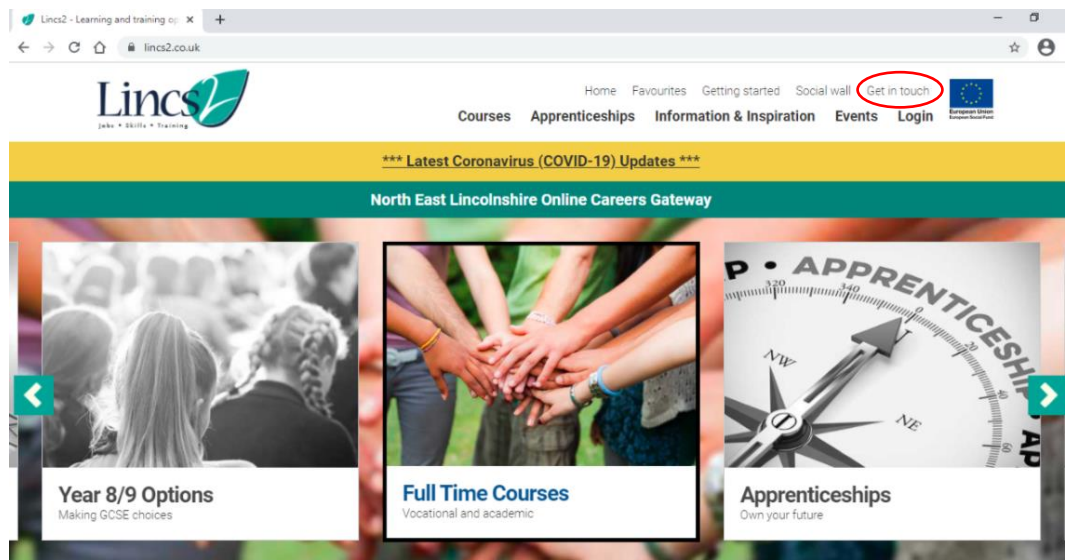
Dear Parent/Carer

I am writing to you about your students and their next steps upon leaving Beacon Academy. A short time ago, we held a session in school to support the students with applying to colleges, apprenticeship providers and training providers. Many of the students still need to complete this process.

We are asking that you support your child in completing their application by **Wednesday 27th January 2021**. If your child requires extra support, please email careers@beaconacademy.co.uk. Your email should include, the name of the student and the nature of support required. We will do our best to fulfil all requests and get back to you as soon as possible. Alternatively, on the Lincs2 website, you can click the “get in touch” option in the top right corner (shown in the screenshot below) and someone from the careers team at Lincs2, will get in touch back to you as soon as they can.

If applications are not completed by the deadline, you may be contacted by our careers advisor or a member of the careers team.

Students already have the details of the website and their login information in their school email inbox. If they need this information resending, please email the address given previously stating that your student requires log in details for Lincs2. Please find attached to this email a step-by-step guide, provided by Lincs2, on how to complete your application.



Thank you in advance for your help and support in this matter.

Mr P Sunley
Assistant Headteacher