



## BEACON ACADEMY

### ADMISSIONS POLICY

#### Arrangements for the Admission of Pupils to Beacon Academy

2022-2023

Published Admission Number: 120  
Determination Date: 28 February 2021

*The Equality Act 2010 requires public bodies, in carrying out their functions, to have due regard to the need to:*

- *Eliminate discrimination and other conduct that is prohibited by the Act*
- *Advance equality of opportunity between people who share a protected characteristic and people who do not share it*
- *Foster good relations across all characteristics – between people who share a protected characteristic and people who do not share it.*

*In the development of this policy due regard has been given to achieving these objectives.*

Our vision and ethos promotes 'human scale' education whereby all students are known, their contributions valued and they are given opportunities to excel.

Beacon Academy is committed to serving the local community, as defined by the designated catchment area (please see Appendix 1).

The Governing Body are the Admissions Authority for the academy and places can only be offered by the Governing Body. North East Lincolnshire Council co-ordinates the admissions process on our behalf and parents can apply through the usual application process via a form sent to your primary school or online through the North East Lincolnshire website which is: <https://www.nelincs.gov.uk/children-families-and-schools/schools-and-education/school-admissions/>

## **1) Arrangements for the Admission of Pupils to Beacon Academy**

The published admissions number (PAN) for **2022-2023** is **120**.

Details of the arrangements for admissions can be found by visiting [www.nelincs.gov.uk](http://www.nelincs.gov.uk).

The closing date for applications will be 31 October 2021. The National Offer Day will be 1<sup>st</sup> March 2022.

## **2) Your Application – Documents Required**

**Common Application Form:** All applications for transfer from primary school to secondary school must be made using the Local Authority's Common Application Form.

## **3) Your Application – How are Places Allocated**

Once received by the Local Authority, details of all applicants are passed to the Governing Body. Using the information on the Common Application Form. The Local Authority then allocates places on behalf of the Governing Body up to the published admission number. Where places cannot be allocated at the first preference school, they are allocated at the next preferred school that has places.

## **4) Application for Twins and Multiple Birth Children**

Where a place available is offered to a child from a twin or multiple birth the Governors will normally offer places to both twins, triplets etc, even if this means exceeding the published admission number.

## **5) Fraudulent Information**

If the allocation of a place has been made on the basis of fraudulent or intentionally misleading information, the governors reserve the right to withdraw the place.

## **6) Admission Outside of Normal Age Group**

Parents may seek a place for their child outside of the normal age group, for example if the child is exceptionally gifted and talented or has experienced problems such as ill health.

The academy anticipates that children will be educated out of their normal age group in only a very small number of very exceptional circumstances. However, should you wish to seek a place for your child outside of their normal year group you should still make an application for a school place for your child's normal year group, but you should also submit a request for admission out of the normal age group at the same time and follow the procedure set out by your home local authority.

A decision will then be made on which year group the child should be admitted taking into account the circumstances of each case and the best interests of the child. Once that

decision has been made the over subscription criteria will be applied to determine if a place can be offered at the academy.

The academy is not required to honour a decision made by another academy or admission authority on admission out of the normal age/year group.

Your statutory right to appeal against the refusal of a place at a school for which you have applied is unaffected. However the right to appeal does not apply if you are offered a place at the school but it is not in your preferred age group.

## **7) Late Applications**

Applications must be submitted by the 31 October 2021. Where a parent/carer submits a late application, and the lateness has been unavoidable in the opinion of the admissions authority (e.g. move into the area), we will be willing to consider such applications up to 31 December 2021. Applications received after the 31 December 2021, or without a good reason for not meeting the deadline, will be dealt with in accordance with the following procedure:

- (1) Those who have completed the Common Application Form (CAF) by the closing date will be allocated places first. If places are still available at the Academy, late applications will be offered a place. However, if all places have been taken the application will be refused and the parent/carer offered the right to appeal.
- (2) Any applications received after the closing date will be considered after those received by the closing date. You are therefore encouraged to ensure that your application is received on time.

## **8) Waiting Lists**

Parents whose children have not been offered a place in the normal admissions round will be informed of their right of appeal and will be added to the academy's waiting list. Waiting lists for admission will remain open until the end of the Autumn Term in the admission year. The academy may maintain waiting lists after this date. Please contact the academy for further details.

Waiting lists are ranked in the same order as the over subscription criteria listed below. Waiting lists may change. This means that a child's waiting list position during the year could go up or down. Any late applications will be added to the list in accordance with the order of priority for allocating places. Inclusion on the academy's waiting list does not mean that a place will eventually become available.

## **9) Appeals**

Following allocations, parents/carers may appeal if they are not allocated a place for their child at Beacon Academy. Information on how to appeal will be included in the allocation letter and must be made in writing. Appeals forms can be requested from North East Lincolnshire's Legal Services who administer the appeals on behalf of the academy. Appeals should be received no later than 20 school days after allocation day or, the case of 'in year' applications, 20 working days after the date of the refusal letter.

## **10) In-Year Applications**

Application forms can be obtained from Beacon Academy or the North East Lincolnshire Council acting on our behalf. If the respective year group total is below the Published Admission Number for that year group, the child may be offered a place. If the respective year group total is full, the child may be offered a place, if it is decided that the education of pupils in that year group will not be detrimentally affected by the admission of an extra pupil.

Beacon Academy or the Local Authority acting on our behalf may maintain a waiting list for 'in-year' applications. Details will be provided on request. Inclusion on the academy's waiting list does not mean that a place will eventually become available.

In all cases, the Headteacher reserves the right to refuse a place in the following circumstances:

- The admission will prejudice the efficient use of resources
- The admission will prejudice the efficient education provision to students already in the academy.

All places offered are subject to the child starting at school within 7 days of the starting date stated within the offer letter. Any place not taken up within 7 days may be withdrawn and offered to another child.

Governors reserve the right to extend the timescale of an offer if they consider there to be appropriate circumstances at the time.

If your child is not allocated a place, you have a statutory right to appeal (see 'Appeals' above). The appeal should be lodged within 20 school days after the date of your refusal letter.

## 10) Oversubscription Criteria

Children with an **Educational Health and Care Plan (EHCP)** where the academy is named will be admitted first.

If undersubscribed the Academy will offer a place to all applicants.

However, in the event that the number of applications for places at the Academy is higher than the Published Admission Number (PAN) of 120 applications, will be considered against the criteria set out below. We will use the following factors, in priority order, to decide which children will be offered places.

Therefore, after the admission of children with an **EHCP** which names the Academy, the following factors will be used to decide which children will be given places:

- 1) Children who are looked after (CLA) or a child who was previously looked after.
- 2) Living in the catchment area
- 3) Having brothers or sisters who are already at the academy when your child is due to start there
- 4) The last factor is geographical. We will give priority to those living nearest to the academy (if there is more than one route, the distance measured is the shortest available safe route for pedestrians), from the front door of the child's home address (including flats) to the main entrance of the academy, using the local authority's computerised measuring system. If you would like more information or have any specific queries in relation to this, you can contact the Schools Admission Team. In this exceptional situation, if there is no other way of separating the applications then the governors will admit the additional child above the published admission number.

## **Definitions of Terms Used in the Admission Arrangements**

### **Note 1 - Looked after children or previously looked after children**

A “looked after child” is a child who is:

- (a) in the care of a local authority, or
- (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in s.22(1) of the Children Act 1989) at the time of making an application to a school.

A “previously looked after child” is a child who:

- (a) ceased to be looked after because they were adopted (this includes children who were adopted under the Adoption Act 1976 [see s.12 adoption orders] and children who were adopted under the Adoption and Children’s Act 2002 [see s.46 adoption orders] , or
- (b) became subject to a child arrangements order (under the terms of the Children Act 1989 s.8, as amended by s.12 of the Children and Families Act 2014 - an order settling the arrangements to be made as to the person with whom the child is to live), or
- (c) became subject to a special guardianship order (see S.14A of the Children Act 1989 - an order appointing one or more individuals to be a child’s special guardian [or special guardians]).

### **Note 2 – Living in the catchment area**

The governors use the same definition as that used by the Local Authority. See “Your New School – A Guide for Parents” available via the Local Authority website [www.nelincs.gov.uk](http://www.nelincs.gov.uk)

### **Note 3 – Siblings**

The governors use the same definition as that used by the Local Authority. See “Your New School – A Guide for Parents”.

### **Note 4 – Geographical**

Distance will be measured by the shortest and safest walking route from the front door of the child’s home address (including flats) to the main entrance of the school, using the Local Authorities computerised measuring system, with those living closer to the school receiving the highest priority.

By home we mean address that the child lives for the majority of term time with a parent as defined in Section 576 of the Education Act 1996 who has parental responsibility for the child as defined in the Children Act 1989.

Where a child lives normally during the school week with more than one parent at different addresses, the home address for the purposes of school admissions will be the one where the child spends the majority of term time. If a parent can show that their child spends an equal amount of time at both addresses during term time, they can choose which address they can use on the application.

If a parent has more than one home, we will take as the home address the address where the parent and child normally live for the majority of the school term time.

In the event of more than one child living the exact same safest walking distance then each child will be admitted.

Appendix 1.

**Beacon Academy Catchment List**

<b>House Numbers</b>	<b>Street Names</b>
All Numbers	Albemarle Court , Mill Road , Cleethorpes
All Numbers	Albert Road , Cleethorpes
All Numbers	Alexandra Road , Cleethorpes
All Numbers	Applegarth Close , Cleethorpes
All Numbers	Ashridge Drive , Cleethorpes
All Numbers	Balmoral Road , Cleethorpes
1-77 (Odd numbers) & 2-72 (Even numbers)	Barcroft Street , Cleethorpes
79+ (Odd numbers) & 74+ (Even numbers)	Barcroft Street , Cleethorpes
All Numbers	Barnett Place , Cleethorpes
All Numbers	Beacon Avenue , Cleethorpes
1-103 (Odd numbers)	Bentley Street , Cleethorpes
105+ (Odd numbers) & All (Even numbers)	Bentley Street , Cleethorpes
All (Odd numbers) & 2-86 (Even numbers)	Blundell Avenue , Cleethorpes
88+ (Even numbers)	Blundell Avenue , Cleethorpes
All Numbers	Bowling Lane , Cleethorpes
All Numbers	Bramhall Street , Cleethorpes
1-181 (Odd numbers) & 2-152 (Even numbers)	Brereton Avenue , Cleethorpes
183-325 (Odd numbers) & 154-258 (Even numbers)	Brereton Avenue , Cleethorpes
All Numbers	Bursar Street , Cleethorpes
All Numbers	Butler Place , Cleethorpes
All Numbers	Cambridge Street , Cleethorpes
3-105 (Odd numbers)	Carr Lane , Cleethorpes
All Numbers	Central Promenade , Cleethorpes
All Numbers	Chatsworth Place , Cleethorpes
All Numbers	Chester Place , Cleethorpes
All Numbers	Church Court , Blundell Avenue , Cleethorpes
All Numbers	Claymore Close , Cleethorpes
All (Odd numbers)	Clee Road , Cleethorpes
All Numbers	Clerke Street , Cleethorpes
All Numbers	College Street , Cleethorpes
All Numbers	Colson Place , Cleethorpes
All Numbers	Combe Street , Cleethorpes
All Numbers	Constitutional Avenue , Cleethorpes
All Numbers	Coronation Homes , Mill Road , Cleethorpes
All Numbers	Cosgrove Street , Cleethorpes
All Numbers	Coulbeck Drive , Cleethorpes
All Numbers	Courtyard, The , Cleethorpes
All Numbers	Craven Road , Cleethorpes
All Numbers	Croft Mews , Mill Road , Cleethorpes
3-21 (Odd numbers) & 26-28 (Even numbers)	Cross Street , Cleethorpes
All Numbers	Crowhill Avenue , Cleethorpes
1-121 (Odd numbers)	Curzon Avenue , Cleethorpes
All Numbers	Cuttleby , Cleethorpes
1-73 (Odd numbers) & 2-68 (Even numbers)	Daubney Street , Cleethorpes
75+ (Odd numbers) & 70+ (Even numbers)	Daubney Street , Cleethorpes
All Numbers	Davenport Drive , Cleethorpes
All Numbers	Davie Place , Cleethorpes
All Numbers	De Lacy Lane , Cleethorpes
All Numbers	Dolphin Gardens , Cleethorpes
All Numbers	Dolphin Street , Cleethorpes

All Numbers	Dugard Road , Cleethorpes
All Numbers	Durham Road , Cleethorpes
All Numbers	Elkington Court , Cleethorpes
All Numbers	Elliston Street , Cleethorpes
All Numbers	Elm Avenue , Cleethorpes
All Numbers	Elm Gardens , Cleethorpes
All Numbers	Elm Road , Cleethorpes
All Numbers	Fairview Avenue , Cleethorpesall evens
All Numbers	Fairview Avenue , Cleethorpesall odds
All Numbers	Frederick Street , Cleethorpes
All Numbers	Freeston Street , Cleethorpes
All Numbers	Fuller Street , Cleethorpes
All Numbers	Garnett Street , Cleethorpes
All Numbers	Gatherums, The , Cleethorpes
All Numbers	Giles Street , Cleethorpes
All Numbers	Glebe Road , Cleethorpes
1-31 (Odd numbers) & All (Even numbers)	Grant Street , Cleethorpes
3-219 (Odd numbers) & 2-242 (Even numbers)	Grimsby Road , Cleethorpes
All Numbers	Harrington Street , Cleethorpes
All Numbers	Harrison Court , Cleethorpes
All Numbers	Hart Street , Cleethorpes
2-9 Inclusive	High Cliff Road , Cleethorpes
All Numbers	High Street , Cleethorpes
2-26 (Even numbers)	Highgate , Cleethorpes
2-56 (Even numbers)	Humber Street , Cleethorpes
All Numbers	Imperial Avenue , Cleethorpes
All Numbers	Isaacs Hill , Cleethorpes
All Numbers	Jenner Court , Cleethorpes
All Numbers	Jenner Place , Cleethorpes
All Numbers	Johnson Street , Cleethorpes
All Numbers	Kew Road , Cleethorpes
All Numbers	Knoll House , Cleethorpes
All Numbers	Knoll Street , Cleethorpes
All Numbers	Lady Frances Crescent , Cleethorpes
All Numbers	Lincoln Road , Cleethorpes
2-78 (Even numbers) & 1-77 (Odd numbers)	Lovett Street , Cleethorpes
80+ (Even numbers) & 79+ (Odd numbers)	Lovett Street , Cleethorpes
All Numbers	Maegan Way , Cleethorpes
All Numbers	Market Street , Cleethorpes
All Numbers	Mathews Street , Cleethorpes
All Numbers	May Street , Cleethorpes
All Numbers	Mill Hill Crescent , Cleethorpes
All Numbers	Mill Place , Cleethorpes
2-74 (Even numbers)	Mill Road , Cleethorpes
76-132 (Even numbers)	Mill Road , Cleethorpes
All Numbers	Montague Street , Cleethorpes
All Numbers	Montgomery Road , Cleethorpes
All Numbers	Neville Street , Cleethorpes
All Numbers	New Road , Cleethorpes
All Numbers	Normandy Road , Cleethorpes
All Numbers	North Promenade , Cleethorpes
All Numbers	North Street , Cleethorpes
All Numbers	Oole Road , Cleethorpes
All Numbers	Osborne Street , Cleethorpes

1-3 (Odd numbers)	Park Street , Cleethorpes
5-167 (Odd numbers)	Park Street , Cleethorpes
All Numbers	Park View , Cleethorpes
All Numbers	Phelps Street , Cleethorpes
All Numbers	Pier Gardens , Cleethorpes
All (Even numbers)	Princes Road , Cleethorpes
All Numbers	Queen Mary Avenue , Cleethorpes
All Numbers	Saxon Crescent , Cleethorpes
All Numbers	School Walk , Cleethorpes
All Numbers	Sea Road , Cleethorpes
All Numbers	Sea View Street , Cleethorpes
All Numbers	Short Street , Cleethorpes
All Numbers	Sidney Court , Cleethorpes
All Numbers	Sidney Street , Cleethorpes
All Numbers	Sidney Way , Cleethorpes
All Numbers	St. Hughs Avenue , Cleethorpes
2-12 (Even numbers)	St. Peters Avenue , Cleethorpes
14-70 (Even numbers) & All (Odd numbers)	St. Peters Avenue , Cleethorpes
All Numbers	Stanhope Place , Cleethorpes
All Numbers	Station Approach , Cleethorpes
All Numbers	Stevenson Place , Cleethorpes
All Numbers	Sussex Street , Cleethorpes
All Numbers	Taylor Street , Cleethorpes
1-83 (Odd numbers) & 2-82 (Even numbers)	Tiverton Street , Cleethorpes
85+ (Odd numbers) & 84+ (Even numbers)	Tiverton Street , Cleethorpes
All Numbers	Valentine Court , Cleethorpes
All Numbers	Ward Street , Cleethorpes
All Numbers	Wardall Street , Cleethorpes
All Numbers	Welbeck Road , Cleethorpes
All Numbers	Westfield Grove , Cleethorpes
All Numbers	Windsor Road , Cleethorpes
All Numbers	Wollaston Road , Cleethorpes
All Numbers	Yarra Road , Cleethorpes
All Numbers	York Place , Cleethorpes
All Numbers	Young Place , Cleethorpes